

HTAC ANNUAL REPORT

Discussion Session

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HTAC Meeting
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HTAC

Policy and Planning Subcommittee

REVIEW OF WHERE WE HAVE BEEN

- The notion of an HTAC Annual Report summarizing “the State of Hydrogen Technology” was first surfaced at the December, 2007, HTAC meeting. The idea of a Hydrogen Progress Index was also proposed
- At that same meeting the first draft of an HTAC Vision Statement was proposed
- In March, 2008, the PPC met to discuss and refine the Vision Statement, to consider structure and content of the Annual Report, and discuss how to implement the Index concept
- At the May 2008 HTAC meeting
 - » The HTAC Vision Statement was discussed and revised
 - » The HTAC endorsed the idea of an Annual Report and talked at length about possible content and dashboard and/or Index concepts
 - » The idea of a Talking Points paper emerged at this meeting and was discussed at length

WHERE WE HAVE BEEN...

- The PPC met again in early July, 2008, and
 - » Approved a final Vision Statement
 - » Discussed a draft Talking Points paper
 - » Discussed parameters for the Annual Report and a process for gathering information to include in it
- At the HTAC meeting in late July, 2008,
 - » The Vision Statement was adopted
 - » The plan for preparing the Annual Report was discussed and it was decided to keep it *short* (5 pages) and focused on important (worldwide) accomplishments during the year
 - » A long, vigorous discussion of the Talking Points draft took place

WHERE WE HAVE BEEN...

- In late September, 2008, the PPC began review of a new draft of a Talking Points paper, which was refined and discussed at length at the HTAC meeting in November, 2008
 - » Following a huge effort by the PPC and staff, we produced a final print version in early December, 2008
 - » I hope you are all pleased with this paper -- it seems to have received positive reviews
 - » It makes a very strong case for an aggressive national effort to continue development of hydrogen and fuel cell technology
 - » However, sadly we were unable to obtain a meeting with the Transition Team to discuss it in December or early January -- though they did receive copies of the paper

WHERE WE HAVE BEEN...

- At the HTAC meeting in November, 2008, we also had a vigorous discussion of topics we felt should be included in the Annual Report
- During the last two weeks of December, 2008, a first draft of the Annual Report was prepared by the PPC Chair
 - » Every effort was made to incorporate all the comments/suggestions made in November and still stay within the 5 page limit approved by HTAC
 - » On January 4, 2009, the draft was sent to DOE for comment and assistance in confirming key data
 - » Excellent inputs were made by DOE and HTAC support staff. A second draft was prepared incorporating these inputs, and sent to the PPC for review on January 24, 2009
 - » Some excellent comments were received from the PPC and that led to the third draft, which was sent to the whole committee on January 23, 2009. It is included in your notebook
 - » Your reactions have been summarized by HTAC staff -- thank you, Team -- and are attached

WHERE WE HAVE BEEN...

- Based on Committee feedback to date
 - » Response to the Annual Report draft itself -- which as noted above was intended to summarize succinctly accomplishments in 2008 -- seems quite muted
 - » However, there seems to be strong support for the idea of a “cover letter”, or even a “letter report” to replace the current Annual Report draft, a document that is more “contextual” and “topical” -- focusing more on what *needs to be done* to keep the Hydrogen Program moving aggressively forward, than on summarizing last year’s accomplishments

OUR DISCUSSION TODAY

- This background suggests we focus our discussion today on:
 - » The “Cover Letter”
 - What should it say?
 - Who is going to draft it?
 - » The Annual Report
 - Do we want to keep it?
 - If so, how should it be refined?
 - Several excellent suggestions have been received -- thanks to those of you who responded